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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF CERTIFICATION OF OPERATORS OF DRINKING
WATER SUPPLY FACILITIES
1000 Washington Street • Boston • Massachusetts • 02118

JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

DECEMBER 7, 2018 BOARD MINUTES

(Approved: 1-4-2019)

MEMBERS	APPOINTMENT	PRESENT	ABSENT
Mr. Michael Maynard	Chairman	✓	
Mr. William Salomaa	Secretary	✓	
Mr. Michael Celona	Vice Chairman	✓	
Mr. Blake Lukis	Member	✓	
Mr. Dave Coppes	Member	✓	
NEWWA representative	Vacant		
Mass Labor representative	Vacant		
STAFF	POSITION		
Mr. James O'Connor	Board Counsel	✓	
DPL - Administrative Assistant	Administrative Assistant		✓
Larry Lemieux	Executive Director		✓

MEETING CALL TO ORDER at 9:03 A.M.

APPROVAL OF PREVIOUS MEETING MINUTES

A Motion was made to accept the May 18th, 2018 & October 5th, 2018 Board Meeting Minutes (with amendments) by Member Coppes and 2nd by Member Lukis. Board Vote: – Unanimous.

TCH APPLICATIONS

Organization	Course Name	Course ID #	TCH's
WMWWA/ Tighe & Bond	Health & Safety/ PFAS- An Emerging Concern in NE	DWT-2018-66	1

TEC APPLICATIONS/PROVISIONAL CERTIFICATES

Monroe Water District PWS ID# 1190000 Raynold Passardi- VSS and T1
Certified Operator retired and system has been unable to hire a replacement. - Approved

Dalton Fire District PWS IS#1070000 Robert Benlien – D2 - Approved

WAIVER REQUESTS

Luke White D2 waiver – Currently working in Centerville-Osterville- Marston Mills Water
Dept. PWS ID # 4020002 (D3, T1). Currently has D1 (#26633) & T1 (27067) License.



Motion: Based on applicants education and experience, a Motion was made to approve the “Waiver to sit for the D2 Exam” by Member Coppes and 2nd by Member Salomaa. Board Vote: – Unanimous.

Mark McKinnon - T1 waiver –Applicant doesn’t need a waiver to sit for T-1 Exam. Chairman informed Mr. McKinnon.

REGULATION REVIEW

No review at this time

MWWA REQUEST – CERTIFICATES OF COMPETENCY

Review MWWA’s request (letter to the Board dated 9/20/18) that the following (3) courses: Concepts and Practices of Drinking Water Distribution, Concepts and Practices of Basic Water Treatment and Concepts and Practices of Advanced Water Treatment Drinking Water Distribution be recognized as “Certificates of Competency” under Board’s regulations 236 CMR 4.01 – Education and Experience Qualifications for Certification.

As defined by 236 CMR 2.03 “Certification of Competency means a certificate issued by an organization, institute or school which is recognized by the Board as being appropriate for the training of a public water system operator.”

Chairman Maynard circulated a list of approximately 29 Water Certification Programs from across the country. (Identified on <http://wateroperator.org/operator-training-programs>).

The impact of recognizing any of the classes as “Certificates of Competency” could reduce an applicant’s required amount of operational experience required for a license by approximately (1) year.

Discussion: Member Coppes reported back to the Board concerning MWWA request to allow that the successful completion of any of their (3) Courses (see listing above) be recognized as Certificates of Competency under 236 CMR 2.03. Member Coppes reviewed the (3) courses curriculum and recognized that it was a comprehensive review of the subjects matter.

-Each MWWA course is approximately 40 hours in length. Based on MWWA request, by taking the MWWA 40 hour course (if recognized as a “Certificate of Competency”) the applicant would reduce the required operational experience required for licensure by (1) year or 2000 hours.

-Reviewed the list of approximately (29) Water Certification Programs from across the country. (Identified on <http://wateroperator.org/operator-training-programs>). The average number of hours to complete a “Certificate Program” is 317 hours, and the majority of the programs (25 +) are from degree granting institutions where the participant receives college credits for participating.

- The Board doesn’t currently have a “policy or procedure” as to what constitutes a “Certificate of Competency”. Members Celona and Maynard agreed to research this issue and report back to the Board.

Motion: Based on discussion and review of information provided, a Motion was made to deny MWWA's request to accept courses: Concepts and Practices of Drinking Water Distribution, Concepts and Practices of Basic Water Treatment and Concepts and Practices of Advanced Water Treatment as "Certificate of Competency" under the Education criteria when applying for a license by Member Coppes and 2nd by Member Celona. Board Vote: – 4-0-1 (Member Lukis abstains);

ITEMS FOR DISCUSSION

Association of Boards of Certification (ABC)

1. The current Testing Service Agreement (Article 1.4 Computer Based Testing) between ABC and the Massachusetts Board of Certification (expires 12/31/18) and requires that the Computer Based Testing administrator (AMP/PSI) "provide a test proctor inside the testing room with candidates..."–

Discussion: The in room proctor requirement was instituted in 2010 after a review of the "internal control" measures determined that they weren't sufficient to prevent cheating. Since that time, the internal control measure have improved dramatically and include the following upgrades; dedicated secure exam taking areas, no cell phone policy, and monitoring individuals while taking exams, periodic review of tapes.

Motion: Based on discussion and potential savings from removing the "in room" test proctor, a Motion was made to eliminate the requirement to include an "in room" test proctor while the individual is taking the exam was made by Member Celona and 2nd by Member Coppes. Board Vote: –Unanimous.

2. Exam Classification – Board vote needed on implementing Standardized Exam or Customized Exam from ABC.

Discussion: As reported by Chairman Maynard - Based on discussions with Board of certification, state and federal regulators, NGO's, and stakeholders, the Board thinks it's important to continue to have regulatory questions included in the exams. Therefore, effective 1/1/2019 the Board/DPL "will not be making any changes to existing exams. The Board will continue to utilize our currently administered exams". The only change is that effective 1/1/2019 ABC will reclassify MA "Standardized Exam" into a "Customized Exam" classification. And that "customized exam maintenance fees for these forms will be billed in accordance with Testing Service Agreement/Contract". (Maintenance fee is billed to DPL and is \$125 per exam and applies to D1,D2 ,D3,D4 & T1,T2,T3, T4 for a total cost of \$1,000.

The elimination of Regulatory questions from an ABC exam (by another state) could have an impact on an individual applicants "Reciprocity Application".

Motion: A motion was made to move from the current ABC standardized exam to the ABC customized exam (with associated costs) that included regulatory questions was made by Member Celona and 2nd by Member Salomaa. Board Vote: –Unanimous.

ITEMS NOT REASONABLE ANTICIPATED BY THE CHAIR

Discussion: CORI Review Policy must conform with Criminal Justice Reform Act.

Motion: A motion was made to accept the CORI Review Policy by Member Lukis and 2nd by Member Coppes. Board Vote: –Unanimous.

EXECUTIVE SESSION – NOTES - CONFIDENTIAL

A motion to move into Executive Session was made at 10:15 by Member Lukis and 2nd by Member Celona Board Vote: Unanimous.

Discussion: Recommendation from Governor's Council.

A motion to move out of Executive Session was made at 10:20 by Mr. Lukis and 2nd by Mr. Celona – Board Vote: Unanimous.

APPLICATION REVIEW

Licenses	Applied	
Peter Carlotto	T1	T1- OIT (hours)
Peter Carlotto	VSS	VSS Full
Vincent Masterson	D2	D2 Full
Kenneth Costa	T4	T4 OIT
Paul Furman	T2	T2 OIT
Dan Stoneking	D2	D2 Full
Calvin Sutton	D1	D1 OIT (hours)
Calvin Sutton	D2	D2 OIT (hours)
John Anderson	D1	D1 Full
Scott Ingram	T4	T4 Full
Stephen Locke	D4	D4 Full
William Hibbs	VSS	D1 Full
David Lizotte	D2	D2 Full
Keith Hayes	D2	D2 OIT (hours)
Up-Grades	Applied	
Jesse Riedle	D1	D1 Full
Jesse Riedle	T1	T1 Full
Elizabeth Kinderman	T1	Additional info
Adrian Peters	D2	D2 Full
Derek Pesce	T3	T3 Full
Keven Soper	T1	T1 Full
Edward Shine	T3	T3 Full
William Huff	D1	VSS Full
Gilbert Harrison	T3	T3 Full
Licenses	Applied	12/7/2018
Buoncuore, Matthew	D2-Full	D2 OIT (hours)
Theriault, Stephen	T1-Full	T1 Full
Theriault, Stephen	D1-Full	D1 Full
Flagg, Mason	T1-Full	T1 OIT

Duff, Phyllis	Vss-Full	VSS Full
Euli, Jamie	D2-Full	D2 Full
Bernard, James	D2-Full	D2 Full
Connor, Timothy	T1-Full	T1 Full
Ladderbush, Marlene	D1-Full	D1 Full
Marshall, Lauriston	D3-Full	D3 Full
Banville, Kyle	D3-Full	D3 OIT
Macleod, Shawn	T1-Full	T1 Full
Callahan, James	D2-Full	Additional Info
Callahan, James	T1-Full	T1 Full
Ford, Douglas	VSS Full	VSS Full (7/25/17)
Sykes, Christopher	D2 Full	D2 Full
O'Regan, Brandan	D1 Full	Review Jan 2019
Macleod, Shaun	D3 Full	D3 Full
Snell, Daniel	D1 Full	D1 Full
Up-Grades	Applied	
Taylor, Stephen	T2-Full	T2 Full
Taylor, Stephen	D2-Full	D2 Full
Horton, Anthony	D2-Full	Additional Info
Ruane, Renee	D3-Full	Hold for Jan 2019
Hanmus, Eric	D3-Full	D3 Full
Kinderman, Elizabeth	T1-Full	Additional Info
Murphy, Sean	T1 Full	Needs Hours
Bogue, Lawrence	D2 Full	Additional Info

Re-Review	Applied	Action Taken 12/7/18
Brendan O'Regan	D2	Review Jan 4
Brendan O'Regan	D3	Review Jan 4
Christopher Sykes	D3	Review Jan 18
Curtis, Steven	T1 Full	T1 OIT (hours)
Steuernagle, Eric	T1 Full	T1 Full
Steuernagle, Eric	D1 Full	D1 Full
Stephen Cushing	D1	
Morrill, Jeremy	D3 Full	D3 Full
Morrill, Jeremy	T1 Full	T1 Full

Reciprocity	Applied	Action Taken 12/7/18
Bouchard, Michael	D2 Full	D2 Full
Bouchard, Michael	T3 Full	T3 Full
Gillespie, Elizabeth	T4 OIT	T4 OIT
Gullick, Richard	T4 Full	T4 Full
Sundberg, Kyle	T4 Full	T4 Full

At 11:50, a motion was made to adjourn the meeting by Member Lukis and 2nd by Mr. Coppes:
Board Vote: Unanimous

Respectfully Submitted By:

Michael J. Maynard

Michael J. Maynard, Chairman
Board of Drinking Water & Supply Facility Operators

Reasonable accommodations or modifications will be provided to individuals with disabilities to participate in the Board of Certification of Operators of Drinking Water Facilities meeting. All requests should be directed to Cheryl Yebba by calling 617-727-4992 or TTY/TDD: (617) 727-2099 by no later than a week prior to the meeting. While the Division will attempt to honor all requests, those requests received after a week prior to the meeting may not be provided due to feasibility.